

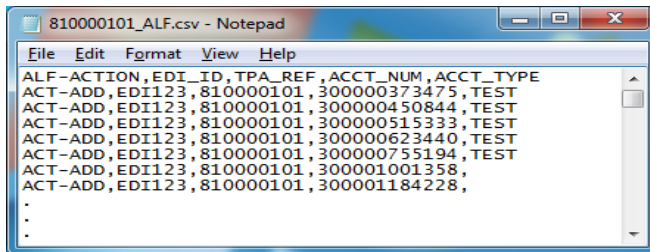
What is an ALF?

An “ALF” is an Account List Form. This form is a structured listing of EDI accounts, requested by the customer, to be placed onto LG&E and KU’s EDI billing program. Following the instructions and format below a comma-separated file of accounts may be submitted to LG&E and KU Energy (LG&E and KU).

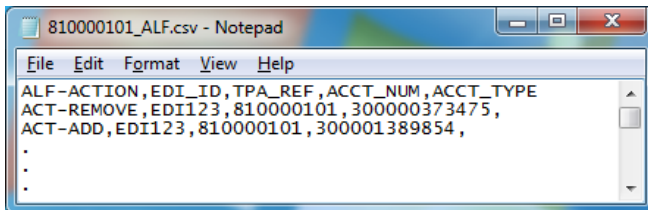
When should an ALF file be submitted to LG&E and KU?

Upon registering to begin receiving EDI 810 billing records from LG&E and KU an initial ALF file will be required for submission. Subsequent ALF files may request an add (ACT-ADD) or removal (ACT-REMOVE) from EDI billing at any time using the ALF submission method.

- **Initial ALF file submissions** will specify 5 “TEST” accounts that will generate EDI invoices during the EDI testing phase. Additional accounts may be submitted on the same ALF (without the "TEST" indicator) but will not be placed on EDI billing until the completion of the EDI test phase.



- **Subsequent ALF file submissions** will specify one or more accounts that need to be added or removed from EDI.



How should the ALF file be submitted?

1. ALF files should be structured in CSV format (Comma Separated Value format, as the screen shots above demonstrate) and the files should be saved with a '.csv' file extension.
2. ALF file names must adhere to a strict naming convention. Included in the file name will be a unique Trading Partner Agreement number (e.g. TPA # 810000101, as communicated to your Company via email during the registration process for EDI). **CSV File Name Example:**
'810000101_ALF.csv'
3. Email initial and subsequent ALF files to: edi.enrollment@lge-ku.com